

From

Director General Higher Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

1. Principals of all Government Colleges of Haryana
2. Principals of all Govt Aided Colleges of Haryana
3. Principals of all Self-Financing Colleges of Haryana

Memo No. KW/1/3-2025-IT(1)

Dated, Panchkula, the 08/07/2025

**Sub: Regarding Admissions of 2nd/3rd Year Students in UG/PG Programmes (2025-26).**

Kindly refer to the subject cited above.

I have been directed to inform you that the process towards admission of students to 2nd/3rd year (UG & PG) will commence from 08.07.2025 for all Govt., Govt. Aided & Self Finance Colleges. The guidelines are as follows :-

1. Admission through Centralized Online Admission Portal is mandatory for all the colleges i.e. [www.admissions.highereduhry.ac.in](http://www.admissions.highereduhry.ac.in). Promotion of students to 2nd & 3rd year will be done on portal only.
  2. The Programmes/courses/subjects allocation shall be done by the colleges only. All the Colleges shall first update the Programme/Course Fee on admission portal for the Session 2025-26 for 2nd/3rd year.
  3. Fee Payment mode for Govt. College will be both Online and Offline, whereas for Aided & Self Finance Colleges there will be offline mode only as per previous year practices. In case of offline mode, Student will submit the fee at the college and Fee receipt will be generated through admission portal only.
  4. Admission Portal will be opened for admissions from 08.07.2025 to 30.07.2025 without late fee. From 01.08.2025 onwards, admission with Late fee is proposed as under:
    - a. Late Fee from 01.08.2025 to 07.08.2025= Rs. 100/-
    - b. From 08.08.2025 to 14.08.2025 Rs. 100/- + additional Rs. 100/-per day.
  5. Late Fee shall remain with the State Government and all colleges will submit the same to the HQ. If the student deposit fee through online mode, then HQ will automatically deduct the late fee from overall admission fee, otherwise, in case of offline collection of fees, the colleges shall submit the late fee to the HQ after admissions are over.
  6. Eligibility for various programmes/courses shall be as per affiliating university norms and Principals must ensure the same.
  7. Refund of fee, if any, to the students shall be ensured by the Colleges only as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the students at later stage as per norms.
  8. Timely submission of Registration Return in the affiliating University shall be ensured by the Colleges only.
  9. It is mandatory as per the Hon'ble Supreme Court of India & UGC/AICTE Regulations that all admitted students need to submit an Anti-Ragging Undertaking. To make the process easy, MoE has developed an ONLINE Portal for online generation of undertaking at [www.antiragging.in](http://www.antiragging.in). The students are required to fill the form and download the undertaking for uploading of same on online admission portal through their login.
  10. For any admission related query, student can contact either on Toll Free No. 1800-180-2133 or on helpdesk email id [admissions@highereduhry.ac.in](mailto:admissions@highereduhry.ac.in)
- Strict compliance be ensured.

  
Joint Director-IT

for Director General Higher Education  
Haryana, Panchkula

Dated, Panchkula, the 08/07/2025

**Endst. No. -Even-**

A copy is forwarded to following for information:

1. PS to W/ACSHE, PS to W/DGHE, PA to W/Joint Director (Admin.)
2. The Registrars of all the State Universities of Haryana
3. The Joint/Deputy Director Coordination / UNP/College-I/College – II/College-III
4. Mr. Rakesh Rana, Team Leader, IT Cell, Higher Education, Haryana for immediate action.
5. All Applicants/Stakeholders

  
Joint Director-IT

for Director General Higher Education  
Haryana, Panchkula