Details of Posts with Qualifications, Selection Criteria, pay level & No. of Posts with category:

Sr. No.	Name of Post	Number of Post	Qualifications	Criteria		Maximum Marks
1	Assistant Director (FPL-11) Under SFS	Gen-01 Total-01	Master Degree with at least 55% of the marks from the University recognized by the UGC or an equivalent degree of Foreign University; **Desirable:** 1. Should be able to work on computer efficiently; 2. Excellent in oral and written communication in Hindi and English.	Written Test The written test is of total 100 marks and 50% marks of the obtained marks by a candidate will be counted for putting the same in drawing the merit list in case of written test.		50
				Marks obtained 55% but less than 60% marks in requisite qualification.	10	15
				Marks obtained more than 60% and above marks in requisite qualification.	15	
				Domain knowledge		20
				Interview		15
2.	Assistant Workshop Superintendent (FPL-9) Under SFS	Gen-01 Total-01	B.E./B. Tech in (Mechanical Engg. with 50% marks). **Desirable:** 1. Should be able to work on computer efficiently; 2. Excellent in oral and written communication in Hindi and English.	Written Test The written test is of total 100 marks and 50% marks of the obtained marks by a candidate will be counted for putting the same in drawing the merit list in case of written test.		50
				Marks obtained 50% but less than 60% marks in requisite qualification.	10	15
				Marks obtained 60% and above marks in requisite qualification.	15	
				Domain knowledge		20
				Interview		15
3.	Information Scientist (FPL-9)	Gen-01 Total-01	1. B.E./B. Tech (Computer/IT) with atleast 50% marks **OR** Master Degree in Computer Application (MCA) with 50% marks **OR** Consistently good academic record with 50% marks in Master in Library Science/Library & Information Science/Information Science/Documentation Science and PGDCA (Post Graduate Diploma in Computer Applications). 2. Should have good working knowledge of computerized system of library/Internet/document management. **Desirable:** 1. Should be able to work on computer efficiently;	Written Test The written test is of total 100 marks and 50% marks of the obtained marks by a candidate will be counted for putting the same in drawing the merit list in case of written test.		50
				Marks obtained 50% but less than 60% marks in requisite qualification.	10	15
				Marks obtained 60% and above marks in requisite qualification.	15	
				Domain Knowledge		20
				Interview		15

#	Post	Category	Qualification	Selection Process		Marks
			2. Excellent in oral and written communication in Hindi and English.			
4.	Assitant Technical Officer (FPL-7)	Gen-01 Total-01	1. Master degree first Class from recognized University /Institute **OR**	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.		50
			B.Sc. first class from Recognized University /Institute with more than 10 years experience as Lab Attendant.	Marks obtained 50% but less than 60% marks in requisite qualification.	10	15
				Marks obtained 60% and above marks in requisite qualification.	15	
			Desirable: Knowledge of computer applications	Domain Knowledge		20
				Interview		15
5.	Junior Programmer (FPL-7)	PWD - 01, SC-02, Gen-01, BCA-01 Total-05	B.E./B.Tech. in Computer Science & Engineering, Computer Science, Software Engineering/Information Technology with atleast 50% marks **OR**	Written Test The written test is of total 100 marks and 50% marks of the obtained marks by a candidate will be counted for putting the same in drawing the merit list in case of written test.		50
			Master's degree in Computer Application/Computer Science/Software Engineering/IT/CSE or equivalent with at least 50% marks.	Marks obtained 50% but less than 60% marks in requisite qualification.	10	15
			Desirable:	Marks obtained 60% and above marks in requisite qualification.	15	
			Should be familiar with Programming Techniques and code writing commonly used Software packages.	Domain Knowledge		20
				Interview		15
6.	Security Officer (FPL-6)	Gen-01 Total-01	i. Bachelor's Degree with five years' experience as Security Supervisor/supervisory position in security in a Govt. Office, Educational Institute/ Private Organization of repute; **OR**	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.		70 Marks
			Persons who have served in the Army or such Uniformed service at JCO level or equivalent or	Domain Knowledge (Job Proficiency Test)		25 Marks
			above with at least Class 10th standard pass or Army Class I examination or an equivalent examination.	*Socio Economic		05 Marks
			ii. Holding a valid Driving License to ride Jeep/Motor Cycle. iii. Holding a valid Arm License **Desirable:** (i) Completion of a course in Fire Fighting or Unarmed Combat Course in Army or Para Military Forces. (ii) Should be able to speak English and Hindi.	Total		100 Marks
7.	Lab Tech. Instrumentation (FPL-6)	Gen-01 Total-01	1. B.E/B.Tech (Instrumentation /Electronic & Instrumentation) from institution recognized by Govt. of Haryana with 50% Marks. **OR**	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.		70 Marks
			M.Sc/ M.Pharma with 55% marks from institution recognized by Govt. of Haryana **OR**	Domain Knowledge (Job Proficiency Test) Practical in relevant Lab and via on Lab. Procedures & Good Practices, Safety Precautions, Handling & Maintenance of Equipments, Preparation of SOPs for equipment's, Maintenance of Lab. Records, safety protocol regarding radiations		25 Marks

				B.Sc. with atleast 55% marks along with one year Lab. Tech./ Instrumentation diploma.	*Socio Economic	05 Marks
					Total	100 Marks
8.	Junior Engineer (Civil) (FPL-6)	PWD-01 Total-01		B.E./B.Tech (Civil) with at east 50% marks from institution recognized by Govt of Haryana. **OR** Three year diploma in Civil engineering from recognized Institute affiliated to State Board of Technical Education /Equivalent with at least 60% marks.	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.	70 Marks
					Domain Knowledge (Practical Test) related to Civil Engineering work i.e Entries in MB, Calculation & checking of estimate as per HSR, Knowledge of HSR and B&R rules, etc.	25 Marks
					*Socio Economic	05 Marks
					Total	100 Marks
9.	Accountant (FPL-6)	Gen-02 Total-02		1. Bachelor degree (Commerce) from a recognized University with atleast 50% marks. **2. Desirable:** Good Knowledge of Computer Applications and Proficiency in Tally and other accounting software's.	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.	70 Marks
					Domain Knowledge (Job Proficiency Test) Maintaining of cash book, ledgers, and awareness about TAX & GST rules of Govt. of Haryana /Govt. of India, Knowledge of Talley and related software, operation of Internet /E-mails and Computer fundamentals.	25 Marks
					*Socio Economic	05 Marks
10.	Library Assistant (FPL-6)	Gen-02 Total-02		1. Bachelor Degree in Library Science/Library & Information Science from a recognized University with at least 55% marks 2. Knowledge of Computer with typing speed of 30 WPM in English. . **Desirable:** Good Knowledge of computer applications.	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.	70 Marks
					Domain Knowledge (Job Proficiency Test)	25 Marks
					*Socio Economic	05 Marks
					Total	100 Marks
11.	Hostel Care Taker (FPL-4)	PWD-01, BCA-01 Total-02		Graduate degree with 50% marks from recognized University. **Desirable:** Knowledge of Computer Application	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.	70 Marks
					Domain Knowledge (Job Proficiency Test) Maintaining of stock book & Ledgers, operation of Internet /E-mails and Computer fundamentals.	25 Marks
					*Socio Economic	05 Marks
					Total	100 Marks
12.	Accounts Clerk (FPL-2)	Gen-01 Total-01		1. Bachelor's degree from recognized University/ Institute. 2. Matric with Hindi or Sanskrit as one of the subject. 3. Typing speed of 30 words per minute in English converted with equivalent key depression as the typing speed would be tested on computers. **Desirable:**	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.	70 Marks
					Domain Knowledge (Job Proficiency Test) Maintaining of cash book, ledgers, and awareness about TAX & GST rules of Govt. of Haryana /Govt. of India, Knowledge of Talley and related software, operation of Internet /E-mails and Computer fundamentals.	25 Marks
					*Socio Economic	05 Marks

			Good Knowledge of Computer Applications and Proficiency in Tally and other accounting software's.	Total		100 Marks
13.	Lab Attendant (FPL-2)	Gen-02, ESM(SC)-01 Total-03	B.Sc / 3 year Polytechnic diploma from recognized University /Board	Written Test General Knowledge, General English, General Science, Computer Fundamentals, Quantitative Aptitude and Reasoning Ability Test.		70 Marks
				Domain Knowledge (Job Proficiency Test) Practical in relevant Lab and via on Lab. Procedures & Good Practices, Safety Precautions, Handling & Maintenance of Equipments, Preparation of SOPs for equipment's, Maintenance of Lab. Records, safety protocol regarding radiations		25 Marks
				*Socio Economic		05 Marks
				Total		**100 Marks**
14.	Chowkidar (DL)	PWD-01, Gen-02, EWS-01 Total-04	Matric with at least 50% mark	Qualification	i. Matric:- 50 Marks (Minimum Qualification) ii. 10+2 – 55 Marks	55 Marks
				Experience	03 marks per completed year as Security guard/ Chowkidar in the pay not less than minimum wages of Govt. of Haryana subject to maximum of 15 marks. The experience should be in a govt./Semi Govt./Statutory autonomous body.	15 Marks
				Physical Test		25 Marks
				Socio Economic	05 Marks	05 Marks
Total		Total-26				**100 Marks**